

## Classroom Rules and Procedures

1. Eating, drinking and gum-chewing are prohibited.
2. Keep classroom clean; pick up after yourself.
3. Stay on task; cellphone use is prohibited.
4. Respect your classmates and teacher.
5. Come prepared to class with notebook, homework, and all necessary supplies.
6. The teacher dismisses the class; not the bell.

### Procedures:

1. Before the bell rings, prepare/gather supplies and turn in any homework.
2. Fill out the student location log anytime you leave the class.
3. Before leaving the class, return textbooks in numerical order to bookshelf.

### Consequences:

- F in participation for the day
- Lowering of conduct grade
- Loss of privileges
- Call home
- Administrative action

|                    |       |
|--------------------|-------|
| Period:            | Date: |
| Student Name:      |       |
| Student Signature: |       |
| Parent Name:       |       |
| Parent Signature:  |       |

## Lab Safety Rules

1. Follow all class rules and procedures.
2. Unauthorized experiments are prohibited.
3. Pay attention! Refrain from horse-playing.
4. Know the location of all safety equipment.
5. Wear required safety attire before starting and during all experiments.
6. Read and understand all lab procedures prior to starting experiments. Ask for clarification.
7. Carefully follow written and oral directions.
8. Stay in your assigned area; if you need me, then raise your hand and wait for me to assist you.
9. If an accident occurs, notify me immediately.
10. When finished, clean area and return materials, clean and dried, to their designated location.

### Consequences:

- F for the lab activity/write-up (worth 4 grades!)
- Lowering of conduct grade
- Loss of privileges
- Call home
- Administrative action

I have read and understand the “Classroom and Lab Safety Rules and Procedures.” I agree to abide by them and the consequences that ensue if I do not follow the rules and procedures.

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| Parent e-mail: |
| Parent phone:  |

## Land Lab Rules and Procedures

1. STUDENTS MUST BE SUPERVISED AT ALL TIMES.
2. Be on task; horse-playing and sitting are prohibited.
3. Wear appropriate safety equipment.
4. Clean all equipment before returning them to their designated locations.
5. Get your teacher's permission before leaving the land lab.
6. Only 2 students can leave the land lab at a time.
7. Borrowed tools must be signed out and returned in the condition in which they were borrowed.
8. Only 2 classes allowed in the land lab area at a time.

### Consequences:

- F in participation for the day
- Lowering of conduct grade
- Call home
- Administrative action

|                    |       |
|--------------------|-------|
| Period:            | Date: |
| Student Name:      |       |
| Student Signature: |       |
| Parent Name:       |       |
| Parent Signature:  |       |

## Computer Lab Rules and Procedures

1. Students must be supervised at all times.
2. Eating, drinking & gum-chewing are prohibited.
3. Keep area clean; pick up after yourself.
4. Stay on task; horse-playing is prohibited.
5. Refrain from disturbing other classes.

### Before leaving the lab:

1. Push chairs under desk.
2. Log off computers at end of the period.
3. Take all your personal belongings.  
(We are not responsible for left items.)
4. Turn off all computers at the end of the day.

**Sorry, no printing.**

### Consequences:

- F in participation for the day
- Lowering of conduct grade
- Loss of lab privileges

I have read and understand the "Computer Lab and Land Lab Rules and Procedures." I agree to abide by them and the consequences that ensue if I do not follow the rules and procedures.

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|----------------|
| Parent e-mail: |
| Parent phone:  |